

# MEMOIR WRITING: YOU HAVE A STORY TO TELL

## Class Guidelines, Protocols, and Requirements

01/30/26

### Protocols/Guidelines/Requirements

- Please create a memoir in MS Word and email the document to me no later than **12:00 PM Thursday** afternoon.
- Please bring a sufficient number of copies of your memoir to class for sharing with the group. Copies will be returned to you.
- Memoir submissions shall be targeted at **800 words**, which usually takes about five-minutes to read. Longer pieces can be divided into two or more parts to be read in successive weeks.
- Topics for memoirs are essentially unlimited. You are asked to please be mindful of language and potentially sensitive issues – but it's your story.

### Protocols/Guidelines/Requirements

- Feedback to each author shall be constructive. Consider what you like about their submission and how effectively feelings, thoughts, emotions, and senses were communicated
- Memoirs shall be treated as *private and personal* within our classroom. Please do not retain copies or share without permission of the author
- Consider who you are writing for – and why
- Please focus class comments specifically on the writing. Discussion of individual personal experiences should be saved for another time.