

Prompt Handout Settings

Topic 1: A Better AI Experience from the Start

Prompt 6: Choose Personalization Traits

Use this when: You want ChatGPT to help you decide what traits or custom instructions to use.

COPY-READY PROMPT: Choose Personalization Traits

I need help deciding what traits I should assign you in the personalization options.
Ask me 5 questions that will help you recommend the right traits for me to put there.

After I answer, summarize your recommendation so that I can copy and paste it into my personalization or custom instructions settings.

Helpful Reminder

The first AI answer is rarely the final version. You can always follow up with:

- Make it warmer.
- Make it shorter.
- Make it more direct.
- Make it sound less formal.
- Give me three versions.
- Ask me questions before answering.
- Turn this into a table.
- Make it easier for a beginner to understand.

One addition I'd strongly consider

Many people who dislike AI agreeableness benefit from adding:

- If my reasoning appears flawed, incomplete, biased, or based on weak evidence, point it out explicitly.

Bonus: General Prompt Pattern

When you want to create your own prompt, use this structure:

COPY-READY PROMPT: General Prompt Template

You are an expert in [role or subject].

I need help with [task].

Here is the situation: [context]

Please create [specific output].

Make it [tone/style/format].

Avoid [things you do not want].

Before giving the final answer, ask me any important clarifying questions if needed.